**2016年11月13日理事會開會議程**

**11/13/16 Church Council Meeting Agenda (3:00 pm to 4:30 pm)**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** | **Present** |
| Senior Pastor | John Lee | **Y** |
| Ministry Intern | Lynn Kong | **N** |
| Moderator | Ruben Ho | **Y** |
| Christian Education | Stephen Tung | **Y** |
| Prayer | Clara Wu | **Y** |
| Deputy Moderator/Fellowship | Yilong Zhang | **Y** |
| Worship | Evan Tsai | **N** |
| Ministry Development | Frank Jiang | **N** |
| Executive Member/Mission | Cindy Lee | **Y** |
| Treasurer | Joyce Lu | **Y** |
| Executive Member/Secretary | Jack Sun | **Y** |
| Building Committee Chairman | John Ma | **Y** |
| Ministry Team Member | George Chui | **Y** |
| Pastoral Intern | Odin Chen | **N** |

1. **開會禱告(Opening Prayer)**
2. **宣讀並接受2016年10月22日會議記錄 (Please read minutes before coming to Meeting)**

(Reading & Acceptance of October 22, 2016 Meeting Minutes)

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Description** | **No** | **Approved** |  |
| Accepted 10/22/2016 Council Meeting minutes. |  | **7** |  |
| Vote to approve Luke as part-time youth ministry pastoral intern |  | **7** |  |
| **Voting results by members’ ballots**  **(152 members voted)** | **YES** | **NO** | **ABSTAIN** |
| **Vote to approve 12 new members** | **149** | **0** | **3** |
| **Vote to approve Ted Yu & Lien Sun to join Pulpit Committee** | **145** | **2** | **5** |

1. **報告 (Report) encourage all to have your written report**

**Pastor Lee: 11/26/16- youth revival at our church, partner with Arcadia Christian Club from Arcadia High School.**

**John Ma: Hope to complete church sign by December 2016. Propose surveillance system indoor/outdoor. Budget for surveillance system (possibly $10,000?)**

1. **事工討論 (Ministry Issues for Discussions)**
2. **Brother Yilong will update the Thanksgiving Celebration on November 25.** Will include dinner, singing and sharing, 6:00pm to 9:30pm.
3. **Brother George Chui, representing Frank, will share the Plan for Christmas Celebration on December 24 & council will make the decision.** Will include Christmas decoration, lights for the center courtyard, short film or story, message from Pastor Lee, refreshments afterwards. Hope to outreach to the community. Christmas caroling for the future (senior homes, neighborhood, church member homes).
4. **Ministry Development—CBU, Summer Retreat Site, is no longer available**

* Any plan to change dates or site. Looking for other options: Concordia of Irvine, Pepperdine, Biola, USD. Agree to be more flexible with dates in hope to acquire a facility.

1. **Brother Tung will present Luke Thompson from Gateway Seminary to be our Youth Ministry Pastoral Intern.** Luke’s position will be temporary. Cannot find candidate for Youth Pastor. Luke is a first year seminary student. Experience working with youth. Hope to form a committee to support Luke and formulate evaluation process. Part-time position, $2,250 monthly salary, no benefits, 25 hours per week, scholarship for school at Gateway (additional consideration/review/school performance). Look for two additional internship students from seminary to help with youth. Vote to approve Luke as part-time youth ministry pastoral intern- 7 votes yes.
2. **Discuss on Educational Building Plan B after Presentation on November 6**

General discussion by all: Feedback from 11/6 meeting: Plan B detail is not clear. Fear of people leaving. Too much information and caused confusion. Cost of construction increase over time. Plan a trip to visit West LA church and speak with members involved in the building process. Scott to return 11/18, need space planning details. Space program needs to be first. Recommendation by Mr. Ma to fill three vacant position for building committee (request more English members to be involved).

* **Larry Yang letter to release liability for amount to be paid to family for injury (update from Jack: Larry have received information from Pastor Lee, Larry will complete letter for council to review by end of November).**

**Remaining agenda items to be tabled until next church council meeting in December.**

* Council members share the feedback or comments heard from congregation
* Brother John Ma shares the possible steps for planning
* Space Program Re-arrangement
* Architect Selection
* Financial Issues
* Deadlines for all steps above

1. **Other actions-needed Issues discussed in the October Meetngs if time allows**

* Mail letter to donor after 11/6
* Business meeting 2/12/16 for new building
* LCC lunch meeting/letter
* Add two council member for building & grounds and for visiting/caring
* Discuss youth baptism policy
* what to do with love offering
* officer insurance, get quote
* church council counterpart from English congregation
* Discuss new policy from policy committee for pastor and staff in november council meeting
* Process to purchase items and reimbursement , provide bids to church council Ask Policy Committee to establish policy for the rental usage of our church to members and others (fee, member, non-member, wedding, other churches)
* for approval, dollar amount that may require permission from council.
* Ask Policy Committee to establish policy to handle emergency situation, reporting of injuries at church, process to file a claim for injury
* Youth release of liability
* Procedure to give authority for office staff to provide church insurance information to claims next month agenda

1. **臨時動議Extraordinary Motion**

None

1. **宣讀本次會議記錄 (Reading of Meeting Minutes)**

* **November Church Council Meeting Agenda (11/13/16 from 3:00PM – 4:30PM)**
* Mail letter to donor after 11/6
* Larry yang letter to release liability for amount to be paid to family for injury
* Business meeting 2/12/16 for new building
* LCC lunch meeting/letter
* Add two council member for building & grounds and for visiting/caring
* Discuss youth baptism policy
* what to do with love offering
* officer insurance, get quote
* church council counterpart from English congregation
* Discuss new policy from policy committee for pastor and staff in november council meeting
* Process to purchase items and reimbursement , provide bids to church council Ask Policy Committee to establish policy for the rental usage of our church to members and others (fee, member, non-member, wedding, other churches)
* for approval, dollar amount that may require permission from council.
* Ask Policy Committee to establish policy to handle emergency situation, reporting of injuries at church, process to file a claim for injury
* Youth release of liability
* Procedure to give authority for office staff to provide church insurance information to claims next month agenda