**2016年12月11日理事會開會議程**

**December 11, 2016 Church Council Meeting Agenda (3:30 pm to 6:30 pm)**

1. **開會禱告(Opening Prayer)**

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| **Role** | **Name** | **Present** |
| Senior Pastor | John Lee | **Y** |
| Ministry Intern | Lynn Kong | **Y** |
| Moderator | Ruben Ho | **Y** |
| Christian Education | Stephen Tung | **N** |
| Prayer | Clara Wu | **Y** |
| Deputy Moderator/Fellowship | Yilong Zhang | **Y** |
| Worship | Evan Tsai | **Y** |
| Ministry Development | Frank Jiang | **Y** |
| Executive Member/Mission | Cindy Lee | **Y** |
| Treasurer | Joyce Lu | **Y** |
| Executive Member/Secretary | Jack Sun | **Y** |
| Pastoral Intern | Odin Chen | **N** |

1. **宣讀並接受2016年11月13日會議記錄 (Please read minutes before coming to Meeting)**

(Reading & Acceptance of November 13, 2016 Meeting Minutes)

**Those that are present: Evan, Clara, Yilong, Ruben, Joyce, Jack, John Ma, John Fung, Roger Ro, Lynn Kong, Xiaodong Niu (Cindy, Frank came after the acceptance of minutes), Minutes approved by 6 council members, Stephen was absent.**

1. **報告 (Report) encourage all to have your written report**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Description** | **No** | **Approved** |  |
| Accepted 11/13/2016 Council Meeting minutes. |  | **6** |  |
| Letter to release liability for amount to be paid to Eric Chou’s family for injury, to be done by Ruben and Pastor Lee |  | **8** |  |
| **Item Description** | **No** | **Approved** |  |
| One time lover offering of $3,000 to Sister Demi Ma for financial support |  | **8** |  |
| Christmas appreciation money for Pastor, interns, and staff |  | **5** |  |
| Plaque gift to Dr. Andrew Ho for his installation as the President of the Truth Seminary at ACBC on January 8th. |  | **8** |  |

1. **事工討論 (Ministry Issues for Discussions)**
2. **Ministry Items**

* **Brother Frank will update the Christmas Eve Christmas Program (did not discuss)**
* **Sister Cindy Lee will update the Annual Mission Conference on Jan. 20-22, 2017 (did not discuss)**
* **Any plan for Chinese New Year Celebration? (Plan for lunch with food booth or dinner program, Frank to work with Yilong)**

1. **Administrative Items**

* **Review Larry yang‘s letter to release liability for amount to be paid to Eric Chou’s family for injury (all 8 votes approved letter and for Ruben and Pastor Lee to get release signed and then give check)**
* **Who will be in charge to take care of it afterward? (Ruben and Pastor Lee)**
* **Youth release of liability (did not discuss)**
* **Part-time pastoral workers‘ vacation request**
* **Pastor Nick request to take December 28 & Jan. 1 & Luke, two Fridays 12/23, 30 and 2 Sundays 12/25 & 1/1 off. (majority agreed to not pay Pastor Nick and Luke for their two days off, will give christmas appreciation)**
* **Partime workers, generally speaking, have no vacation. They can take days off without pay. They can accumulat sick leave according California Labor’s Law.**
* **Guidelines for New Pastors‘ Salaries packages (did not discuss)**
* **Shall we recruit few more experienced candidates to existing policy committee (did not discuss)**
* **LCC new contract from May of 2017 (did not discuss)**
* When to deal with it in order to give ACBC enough time in case LCC is unavailable?

1. **Sister Demi Ma’s financial support from Love Offering (all 8 votes approved to give one time love offering of $3,000)**
2. **Gift to Dr. Andrew Ho for his installation as the President of the Truth Seminary at ACBC on Jan. 8. (council agreed for a plaque gift)**

* Decide the amount and the person in charge of this task

1. **Educational Building Plan B**

* **Postpone the Business meeting planned on 2/12/16 for Plan B (did not decide, some voiced to update members, other voiced to delay)**
* Brother John Ma shares the possible steps for planning
* Space Program Re-arrangement
* Architect Selection
* Financial Issues
* Deadlines for all steps above

(Too many different opinions regarding education building. Building committee need to meet, discuss, and come up with an uniformed update. Council needs to discuss and determine timeline and parameters for building committee to operate)

* Church Council discuss & set the Parameter for the above items

(Council discussed the need for a timeline for church council and building committee to follow. We need to determine the actual number of members for building committee.)

1. **臨時動議Extraordinary Motion**

**Try to establish new committee for Building & Grounds and Caring under Ruben and Pastor Lee but no need to establish new council positions for these two items. Pastor Lee will try to find helpers for Caring committee and Ruben to find helpers for Building & Grounds committee.**

**Church council to establish temporary Working Groups to discuss and present action plan such as the category of lover offering to council (Clara, Cindy, Ruben will be a pilot program working group for Love offering).**

**Christmas appreciation money for pastors, interns, and staff- approved by 5 members**

**Ask policy committee to establish policies that will be listed by Pastor Lee and emailed to church council.**

1. **宣讀本次會議記錄 (Reading of Meeting Minutes)**